



# FEDERAL BAR ASSOCIATION

## NORTHERN DISTRICT OF OHIO CHAPTER

### INTRODUCTION TO FEDERAL PRACTICE

Friday, November 14, 2014

2.25 Hours of Ohio CLE Credit

(This seminar satisfies Local Rule 83.5)

CLE program approval pending by the Supreme Court of Ohio.

Immediately following this program, participants will be sworn-in to practice before the Northern District of Ohio. Please visit the Court's Web site, [www.ohnd.uscourts.gov](http://www.ohnd.uscourts.gov), to obtain a copy of the Application for Admission to Practice.

#### SEMINAR AGENDA

**8:00am Registration**

**8:30 Welcome and Introduction**

**Chief Judge Solomon Oliver, Jr.**  
U.S. District Court, ND Ohio

**8:50 Role of the Magistrate Judge**

**Magistrate Judge Kenneth S. McHargh**  
U.S. District Court, ND Ohio

*Magistrate Judge McHargh will review the role of the Magistrate Judge in the federal system and the benefits to the parties and the Court of consenting to the jurisdiction of the Magistrate Judge in civil cases.*

**9:10 Court Programs, Accessing Court Information and Electronic Filing**

**Geri M. Smith, Esq.**  
Clerk of Court, U.S. District Court, ND Ohio  
**Vicky Mizell**  
Operations Manager

*The Clerk of Court will provide an overview of the Court, comment on recent developments, and describe the Court programs of interest to attorneys (the Civil Pro Bono Program, the Criminal Justice Act Plan, the Federal Court Panel of ADR Neutrals and the Northern Ohio Advisory Group). She will also provide an introduction to the Court's Web site and describe the electronic filing system through which all attorneys must file and receive notice of filings.*

**10:00 Break**

**10:15 Local Rules and Practice**

**Catherine Garcia-Feehan**  
Career Law Clerk to Judge Jeffrey J. Helmick  
**Mary Hughes,**  
Career Law Clerk to Judge Dan Aaron Polster

**Local Rules and Practice Continued**

*The Law Clerks will review key Local Rules related to attorney admissions, case assignments, discovery, motion practice and Alternative Dispute Resolution, with an emphasis upon the Differentiated Case Management Plan by which the Court manages its civil docket.*

**11:00 Electronic Courtrooms**

**David Zendlo**  
Administrator of Courtroom Technology  
U.S. District Court, ND Ohio

*The Court strives to provide litigants with the best facilities to conduct hearings and trials. Most courtrooms are now outfitted with electronic evidence presentation systems, video-conferencing capability, infrared head phones for hearing assistance and translation, real-time court reporting, telephone interpreting and "smart" counsel tables. This section of the program provides an overview and demonstration of these features.*

**11:20 Swearing-in Ceremony by Clerk of Court**

Participants who have completed the course and otherwise met the requirements of Local Rule 83.5, will be sworn in to practice in the Northern District of Ohio.

**11:30 Mini Court House Tour**

**Jody Wilson**  
Operations Specialist

*A short tour of the Carl B. Stokes U.S. Court House including a District Judge and a Magistrate Judge's courtroom and chambers, the 7th floor attorney lounge, the auditorium, the cafeteria, the court reporter offices, the Clerk's Office intake department and records room on the 1st floor and the jury/naturalization assembly area on Lower Level 1.*

#### DATE AND LOCATION

**Introduction to Federal Practice**

**Friday, November 14, 2014**

8:30am to 11:30am

Carl B. Stokes U.S. Courthouse, Courtroom 19A  
801 West Superior Avenue, Cleveland OH

Cancellations received by 5:00 p.m., three business days prior to the seminar will receive a full refund; less than three business days prior to the seminar will be refunded less a \$25 administrative fee; no shows will not receive a refund.

For information on FBA-NDOC membership, events and programs, please visit our website at [www.fba-ndohio.org](http://www.fba-ndohio.org).

**Phone:** (877) 322-6364 **E-mail:** [admin@fba-ndohio.org](mailto:admin@fba-ndohio.org)

#### REGISTRATION FEES

☐ **FBA Member:** \$95 ☐ **Non-member:** \$125

**SPECIAL OFFER FOR NON-MEMBERS:**

Join the FBA and attend this seminar for FREE! It's simple - just complete a membership application and return, with dues payment, along with the registration form on this brochure.  
To obtain a membership application, [please click here](#).

☐ Enclosed is a check payable to the Federal Bar Association.  
**Send by November 7, 2014 to:** FBA, Northern District of Ohio Chapter, PO Box 14760, Cleveland, OH 44114

**[Or click here to register online via credit card.](#)**

Name \_\_\_\_\_ Supreme Court No. \_\_\_\_\_  
Firm \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ E-mail \_\_\_\_\_  
City/State/Zip \_\_\_\_\_ Fax \_\_\_\_\_

#### COMMITTEE MEMBERS

**CLE Committee Chair:** Derek Diaz, Hahn Loeser & Parks LLP, Board Member, FBA-NDOC  
**Seminar Chair:** Geri M. Smith, Clerk of Court, U.S. District Court, ND Ohio, Board Member, FBA-NDOC